

**JERSEY COMMUNITY HOSPITAL DISTRICT**  
**FOUNDATION BOARD**  
**MINUTES OF MEETING JANUARY 19, 2023**

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, January 19, 2023 with the following in attendance: Susan Hamilton, Mark Schaeffer, Randy Newberry, Pat Schell, Jessica Dean, Ashley Wilson, VP of Finance Michelle Hopper, VP of Operations Kevin Goss, CEO Beth King, and Foundation Director Charity Roth.

Susan Hamilton called the meeting to order at 12:05 p.m.

**REVIEW OF MINUTES:**

The minutes from the last meeting on November 17, 2022, were reviewed. No questions were raised. On a motion made by Randy Newberry and a second by Pat Schell, all were in favor, the minutes were approved.

**CAPITAL CAMPAIGN UPDATE:**

Xan Blake, CCT Consultant was introduced via WebEx. Charity Roth presented update on Capital Campaign, including review of Guided Feasibility Study, Donor Discussion Guide, and Draft Naming Opportunities. On a motion made by Randy Newberry and a second by Jessica Dean, all were in favor to approve pursuing the Capital Campaign with a working goal of \$5 million dollars, including implementation of actions listed in the Feasibility Study.

**BOARD DISCUSSION:**

- Discussion held regarding Foundation component of JCH website. Updates currently being made.

**HOSPITAL UPDATE:**

- Beth King presented update on the hospital.
- New ambulance has been delivered to JCH, funding provided from grant funding and the Foundation Board.
- JCH was awarded USDA grant to assist with hospital equipment and building project, grant paperwork has been signed.
- Discussed masking protocol dependent on COVID transmission rate per CDC guidance.
- Beginning March 1<sup>st</sup>, Natalie Williams, NP will begin full time position at Roodhouse Clinic. Victoria Hargrave, NP will begin to provide Psychiatric Nurse services soon.

**FINANCIAL REPORT:**

- Charity Roth reviewed the cash balances and restricted funds through December 2022. Current total assets are \$608,172.
- Charity Roth reported Restricted for Scholarship fund is \$101,022. Funds restricted for the Ambulance Association is \$48,608. Total available to donate is \$296,612.
- Discussion held regarding CD's, savings accounts, etc.
- Michelle Hopper presented the Balance Sheet Comparison. Total assets currently \$705,000.
- Profit/ Loss by Class was presented by Michelle Hopper. Discussed addition of category that will be put into place for Capital Campaign tracking.
- Charity Roth will send email of 990 Form to Foundation Board members for review.

**PROGRAM REPORTS:**

**GENERAL FOUNDATION:**

**Employee Giving Campaign**

Employee Giving Campaign was successful with increase employee participation.

**Annual Appeal**

Charity Roth gave update on Annual Appeal. Increased number of participants and amount donated.

**Ambulance Funding**

Portion of funding provided by Foundation Committee for new JCH Ambulance. Ambulance Association also pledged an additional \$50,000. Resale Shop also approved funding towards Ambulance.

### **NOMINATING COMMITTEE:**

- Andrea Yoder gave resignation from Foundation Board. Handout given regarding Foundation Board Information. On a motion made by Mark Schaeffer with a second by Jessica Dean, all were in favor, to recommend Brian Hamm for the Foundation Board. Will be taken to the Governing Board for approval.
- Discussion held regarding potential members with plans to meet again within next month.

### **AMBULANCE ASSOCIATION:**

- Ambulance Association meeting was held January 10, 2023. Committee distributed Jump bags to surrounding police departments and discussed ways to promote Heart Health Month in February. Discussion began regarding Spring Fish Fry's, determining dates at this time. Suggested more advertisement of CPR classes to the community.

### **MEDICAL EDUCATION FUND:**

#### **Scholarship Committee Report**

- Students receiving funding from Medical Education Fund have submitted final semester grades, seven students eligible for reimbursement.

#### **Golf Tournament Committee Report**

- Golf Committee met on January 9, 2023, with Golf Tournament date set for Friday, May 5, 2023 at Lockhaven Golf Club.

#### **CNA Program Update**

- 8 students were approved for scholarship funding for the CNA program through Lewis & Clark Community College at previous board meeting. On a motion made by Pat Schell, with a second by Jessica Dean, all were in favor, motion was approved for additional \$450 funding for additional student to the program.

### **RESALE SHOP:**

- Charity Roth reviewed sales trends. Calendar year 2022 was a new record in gross sales. Donation volumes continue to increase.
- Quarterly Lunch and Learn scheduled for February 13, 2023. Training will focus on positivity and stress management presented by OSF Employee Assistance Program.
- The Resale Shop received funding from JEDC Commercial Building Improvement Grant to assist with renovations of the exterior appearance of the building and provide signage. Kevin Goss is assisting with project.

### **FALL FLING:**

- Charity Roth has discussed with Raging Rivers with plans for Duck Race in September.

### **ADJOURNMENT:**

**On a motion made by Pat Schell and a second by Jessica Dean, all were in favor; the meeting was adjourned at 1:35 pm.**

Next Foundation meeting date: Thursday, March 16, 2023, at 12:00pm in the Community Room at the JCH East Annex.

Respectfully Submitted,  
Ashley Wilson