

**JERSEY COMMUNITY HOSPITAL DISTRICT**  
**FOUNDATION BOARD**  
**MINUTES OF MEETING MARCH 17, 2022**

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, March 17, 2022 with the following in attendance: Randy Newberry, Susan Hamilton, Andrea Yoder, Jessica Dean, Mark Schaefer, Pat Schell, Ashley Wilson, Jarrod Capps, John David Dwyer, Kelly Birdsong, VP of Finance Michelle Hopper, VP of Operations Kevin Goss, CEO Beth King, and Foundation Director Charity Roth.

Susan Hamilton called the meeting to order at 12:07 p.m.

**REVIEW OF MINUTES:**

The minutes from the last meeting on January 20, 2022 were reviewed. No questions were raised. On a motion made by Andrea Yoder and a second by Pat Schell, all were in favor, the minutes were approved.

**HOSPITAL UPDATE:**

- Beth King gave an update on the hospital. JCH was named Top 100 Rural Hospitals in United States by the Chartist Group.
- COVID cases are significantly decreasing, no COVID admissions in last 2 weeks.
- Continue to work on Building Project and EMR Conversion.
- CNA classes are underway and clinicals started. Recently had 20 high school students job shadowing at JCH campus. EMS classes being held.

**FINANCIAL REPORT:**

- Charity reviewed the cash balances and restricted funds through February 28<sup>th</sup>. Current total assets is \$484,693.
- Charity Roth reported Restricted for Scholarship fund is \$78,678. Restricted for Ambulance Association is \$51,804. Total available to donate is \$342,281.
- Donations to JCH this quarter included operating expense donation for Resale Shop and CNA tuition to the hospital.

**GENERAL:**

- Donor Wall Project- Kevin Goss and Randy Newberry presented. Proposal was taken to full Board at previous Board meeting. Board did request to ask Foundation Board for assistance for up to \$55,000. Motion made by Mark Schaefer, second by Jarrod Capps to approve purchase of Donor wall Project up to \$55,000, all were in favor.
- Donor Software- contracted with "Network for Good". Cost is \$2,000 this year and approximately \$3,000 next year.
- Implementation of the "Network for Good" has begun. Invitations for the Golf Tournament are within the software. Many benefits and time saving will occur with new program.
- Capital Campaign- Charity and Beth currently meeting biweekly with Xan Blake, Consultant. Charity participates in weekly meetings. Online tools available for assistance. Developing core committee, will include 4-6 people. Few months from beginning feasibility study.
- Other than the stocks policy, no formal Gift Acceptance Policy was in place, working on developing policy at this time.
- At advice from the consultant, the Foundation will continue with normal fundraising at this time. Discussed planning for Fall Fling, possibility of having it on a Thursday evening.

**AMBULANCE ASSOCIATION:**

- Susan reported that the Ambulance Association currently has a fund balance of \$51,804.50 as of February meeting.
- Working on upcoming Fish Fry's. Flyers given out for local businesses.
- EMS is in need of a Decontamination Trailer. Information presented by Kelly Birdsong, EMS Coordinator. Motion made by Andrea Yoder, with second by Randy Newberry to approve up to \$10,000 for purchase of trailer. Will attempt to make contact to local businesses for donations for decals/ wrapping.

**MEDICAL EDUCATION FUND:**

**Golf Tournament Committee Report**

- The event will be held on Friday, May 6, 2022 at Lockhaven. Charity working on the online registration and invitations will also be mailed out. 4 sponsors at this time. Charity will discuss with Shane Winters in regards to possibility of having QR code for flyer. Committee planning food to be served. Golf towel sponsorship is completed. 3 teams are signed up at this time.

**Scholarship Committee Report**

- CNA program with partnership with Lewis and Clark Community College is going well. 9 students are currently enrolled in the CNA program being held at JCH.
- Did approve scholarship amount increase at last meeting. 4 scholarship applicants last year, committee will be meeting to discuss new goals to be set and program documentation changes.

**RESALE SHOP:**

- Charity Roth reviewed sales trends and gross sales totals. Closed for 7.5 days during the month of February, but still averaged over \$2,000/ wk. First week of March collected over \$3,000.

**ADJOURNMENT:**

**On a motion made by Jarrod Capps and a second by Mark Schaeffer, all were in favor; the meeting was adjourned at 1:03pm.**

Next Foundation meeting date: Thursday, May 19, 2022 at 12:00pm in the JCH Boardroom at the JCH East Annex.

Respectfully Submitted,  
Ashley Wilson