

**JERSEY COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING – July 27, 2023**

The monthly meeting of the Board of Directors of Jersey Community Hospital was held on Thursday, July 27, 2023, with the following members in attendance: Dean Heneghan, Mary Kirbach, Ben Poletti, Therese Macias, Randy Newberry, Dr. John Palcheff, VP of Operations Kevin Goss, CFO Michelle Hopper, CNO Julie Smith, CEO Beth King, Ashley Wilson.

Therese Macias called the meeting to order at 7:00 p.m.

Education/Spotlight: Michelle Hopper, CFO presented Annual Budget Review.

CONSENT AGENDA:

On a motion made by Randy Newberry and a second by Mary Kirbach; all were in favor to approve consent agenda items, including Credentialing for Katelyn Phillips, NP; Jennifer Clark, NP; Mandeep Sahani, MD and Re Credentialing for Metodia Webster, MD; Tim Kisabeth, MD; Lester Crancer, DO; Timothy Lyons, MD; and John Palcheff, DO, pending one signature for credentialing and re credentialing review.

GOVERNANCE REPORTS:

On a motion made by Dean Heneghan and a second by Ben Poletti the Building and Grounds Committee minutes of July 14, 2023; Foundation Board minutes of July 20, 2023; Finance Committee minutes of July 20, 2023; Executive Committee minutes of July 20, 2023; and the CEO Report were approved; all were in favor.

OLD BUSINESS:

Capital Campaign Update

Beth King and Randy Newberry presented Capital Campaign Update. Xan Blake, Capital Toolkit Consultant will conduct a Solicitation training for committee members on August 3rd, 2023. Continuing follow-up meetings with the Governing and Foundation Board members.

Beth King presented the matching gift opportunity for the Governing Board, Foundation Board and Campaign Steering Committee.

Building Project Update

Kevin Goss presented update on Building Project. Discussed current site work being completed with aerial footage presented. Currently working on IDOT regulations for helipad. Progress being made with USDA for funding options. Discussion held. No action taken.

Organizational Goals FY24

Beth King presented Organizational Goals for FY 2024. On a motion made by Ben Poletti, with a second by Randy Newberry; all were in favor to approve the Organizational Goals for FY 2024.

NEW BUSINESS:

Approval of FY 2024 Operational Budget

Michelle Hopper presented the FY 2024 Operational Budget. On a motion made by the Finance Committee with a second by Randy Newberry; all were in favor to approve the FY 2024 Operational Budget.

Approval of FY 2024 Capital Budget

Michelle Hopper presented the FY 2024 Capital Budget. On a motion made by Dean Heneghan with a second by Ben Poletti; all were in favor to approve the FY 2024 Capital Budget.

FY 2024 Wage Range Adjustments and Salary Review

Michelle Hopper presented the FY 2024 Wage Range Adjustments and Salary Review. On a motion by the Finance Committee with a second by Ben Poletti; all were in favor to approve the FY 2024 Wage Range Adjustments and Salary Review with a 3.0% merit increase plus \$50k market adjustment.

Approval of Projections for USDA Loan Application

Michelle Hopper presented the Projections for USDA Loan Application. On a motion made by Dean Heneghan with a second by Mary Kirbach; all were in favor to approve the Projections for USDA Loan Application as submitted.

Medical Staff Appointments

Dr. John Palcheff presented on the Medical Staff Appointments. On a motion by Randy Newberry with a second by Dean Heneghan; all were in favor to approve the Medical Staff Appointments for the time period of July 1, 2023 – June 30, 2025.

Capital Purchase: ICU Central Station Med/ Surg Remote Client

Michelle Hopper presented capital purchase of ICU Central Station Med/ Surge Remote Client. On a motion made by the Finance Committee with a second by Ben Poletti; all were in favor to approve the purchase of ICU Central Station Med/ Surge Remote Client.

Capital Purchase: Omnicell Server Upgrade

Michelle Hopper presented capital purchase of Omnicell Server Upgrade. On a motion made by the Finance Committee with a second by Poletti; all were in favor to approve the Omnicell Server Upgrade.

Adjournment:

At 8:21 p.m., a motion was made by Randy Newberry and a second by Ben Poletti, all were in favor; the July meeting was adjourned.

Respectfully submitted,
Ashley Wilson
Board Liaison