

**JERSEY COMMUNITY HOSPITAL DISTRICT**  
**FOUNDATION BOARD**  
**MINUTES OF MEETING NOVEMBER 20, 2025**

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, November 20, 2025, with the following in attendance: Chris Simon, Susan Hamilton, Randy Newberry, Brett Travers, Jerrod Capps, Director of Foundation Charity Roth, CEO Kevin Zachary, COO Kevin Goss, and Ashley Wilson

Susan Hamilton called the meeting to order at 12:04 p.m.

**REVIEW OF MINUTES:**

The minutes from the previous meeting on September 18, 2025, were reviewed. On a motion made by Chris Simon and a second Randy Newberry; all were in favor; the minutes were approved.

**HOSPITAL UPDATE:**

Kevin Zachary presented the hospital update including:

- . The Holiday Party is scheduled for December 17<sup>th</sup> at George's Local Brew. Additional details will be shared via email once finalized.
- . Dr. Stewart has begun his practice at the McDow Clinic and positive feedback received thus far.
- . Dr. Choi, Podiatrist, is scheduled to begin practice in December.
- . The hospital is currently working with Jennifer Thery, NP for Behavioral Health services.

**FINANCIAL REPORT:**

Financial Statements September 30, 2025

Charity Roth reviewed the balance sheet, operating statement and key financial indicators. Total assets are \$2,410,722. Currently available to donate is \$346,386. Donor and board restricted funds are \$2,064,336. Discussed disbursements made during last fiscal year. The budget comparison handout was reviewed, and the Board expressed a desire for this handout to continue being presented and reviewed at future meetings. Discussion held.

Endowment Development

Chris Simon gave an update on the Endowment Fund development. A \$10,000 initial contribution was recommended and the Finance Committee requested \$10,000 from the Foundation Board to fund the start of the Endowment Fund. On a motion made by Jerrod Capps with a second by Randy Newberry; all were in favor of approving \$10,000 to establish the fund. On a motion by Jerrod Capps, with a second by Randy Newberry; all were in favor to approve the establishment of the Endowment Fund at Jerseyville Banking Center.

Recruitment Funds Disbursement

Charity Roth presented and update on recruitment funds disbursement. She reviewed the funds that have been paid out, noting that \$10,000 remains available for recruiting for recruiting purposes.

**PROGRAM REPORTS:**

**GENERAL FOUNDATION:**

Annual Appeal

Charity Roth discussed the Annual Appeal and provided handouts for the Board's review. The appeal was mailed to 2,500 individuals. Thank you, Susan Hamilton, for your assistance in obtaining the mailing addresses.

FY 2026 Board Meeting Schedule

Charity Roth presented the proposed Board Meeting schedule for FY 2026. On a motion made by Brett Travers with a second by Susan Hamilton; all were in favor of approving the FY 2026 Board Meeting schedule.

Employee Giving Campaign

Charity Roth discussed the Employee Giving Campaign. Handouts have been distributed to employees. A discussion was held regarding the various sources to which the employees could designate their contributions.

**CAPITAL CAMPAIGN:**

Public Phase Committee

Randy Newberry provided an overview of the status of the Public Phase. Group gatherings continue at this time. He discussed videos featuring past JCH patients and Foundation donors sharing their experiences and reviewed the Progress Report with the Board.

**LUCKY DUCK DERBY:**

Charity Roth will email report out to board members.

**MEDICAL EDUCATION FUND:**

Scholarship Committee Report

No Report.

Golf Tournament Committee Report

Jerrold Capps presented. Future discussion will be held at Golf Tournament Committee meeting. Will have recommendation for full board once discussed.

**JCH HOPE CHEST RESALE SHOP:**

Shop Operations Report

Charity Roth reviewed the Shop Operations report and current trends at Resale Shop. Efforts to increase visibility, including more Facebook advertisements, were discussed. Plans for future Ladies Night is also being considered. Donations will be paused from December 9 through January 6<sup>th</sup>.

The HVAC system at the Resale Shop was reviewed, and Kevin Zachary discussed available replacement options. On a motion made by Jerrod Capps with a second by Brett Travers; all were in favor of donating up to \$4,095 to replace the heater system at the Resale Shop.

**AMBULANCE ASSOCIATION FUND:**

Program Report

Charity Roth presented the Ambulance Association meetings. Dates have been set for the Fish Fry's, and no other fundraisers are planned at this time.

**NOMINATING COMMITTEE:**

No Report.

**NEW BUSINESS**

A discussion was held regarding Facilities grants, noting that no funds have been disbursed to date. The implementation of a new billing program has been completed. Board members were asked to provide any feedback they receive regarding the program. If concerns or negative experiences with billing are reported, members were encouraged to share Kevin Zachary's phone number to follow up.

**ADJOURNMENT:**

**On a motion made by Chris Simon with a second by Susan Hamilton; all were in favor; the meeting was adjourned at 1:00 pm**

Next Foundation meeting date: Thursday, January 15, 2025, at 12:00pm

Respectfully Submitted,  
Ashley Wilson