

JERSEY COMMUNITY HOSPITAL DISTRICT
FOUNDATION BOARD
MINUTES OF MEETING NOVEMBER 16, 2023

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, November 16, 2023, with the following in attendance: Chris Simon, Susan Hamilton, Pat Schell, Mark Schaeffer, Randy Newberry, Ashley Wilson, VP of Operations Kevin Goss, CEO Beth King, CFO Michelle Hopper, and Foundation Director Charity Roth.

Susan Hamilton called the meeting to order at 12:08 p.m.

REVIEW OF MINUTES:

The minutes from the previous meeting on September 21, 2023, were reviewed. On a motion made Randy Newberry and a second Pat Schell, all were in favor; the minutes were approved.

HOSPITAL UPDATE:

- Beth King presented hospital update.
 - EDCAHPS are continuing to improve.
 - JCH was awarded in the Top 350 Hospitals for Nursing Communication.
 - ICAHN has awarded JCH with the Community Impact Award, presentation will be held on November 29th.
 - David Hagerman has begun as the new Human Resources Director at JCH.
 - The turnover rate is decreasing, and employee retention rate is increasing!

FINANCIAL REPORT:

Financial Statements October 31, 2023

Charity Roth reviewed the cash balances and restricted funds as of October 31, 2023. Total current assets are \$1,784,863 which includes Capital Campaign funds. Total assets available to donate are \$470,681.

FY23 Year End/ Audit/ 990

Michelle Hopper reviewed the FY23 Year End Audit and 990. The external auditors had no findings or adjustments made during audit. The audit of the Foundation is performed in conjunction with the hospital and is a distinct component unit of the District Hospital. The overall audit report was approved by the Governing Board at the October Governing Board meeting. Michelle had copies available for review.

FY24 Capital Funding Request

Beth King discussed Capital Funding Request. On a motion made by Randy Newberry with a second by Mark Schaeffer; all were in favor to approve the matching funds of \$15,000 for the purchase of Telehealth Tower. Discussion held regarding the purchase of a new Ultrasound unit. This will be tabled until the next meeting.

PROGRAM REPORTS:

GENERAL FOUNDATION:

Annual Appeal

Charity Roth discussed Annual Appeal handouts. Annual Appeal letters have been sent out to community members.

Memorial Funds

Beth King and Charity Roth presented on Memorial Funds received over the past years by the Foundation and the Memorial Walking trail just completed at the hospital. On a motion made by Pat Schell with a second by Chris Simon; all were in favor to approve \$20,000 toward the JCH Walking Trail cost that was incurred recently. There was a discussion of potentially funding landscaping or other items in the Spring.

2024 Foundation Board Meeting Calendar

Charity Roth presented the 2024 on Foundation Board Meeting calendar. On a motion made by Randy Newberry with a second by Chris Simon; all were in favor to approve the 2024 Foundation Board calendar.

CAPITAL CAMPAIGN:**Campaign Update**

Randy Newberry gave an update on Capital Campaign. The Core Committee continues to meet regularly. The Steering Committee meets regularly and is currently in the Cultivation Phase of campaign.

Progress Report

Charity Roth reviewed Capital Campaign Progress Report.

Discussion held on formation of a Gift Acceptance Committee who can convene as needed to guide the Foundation on the gift acceptance policy adopted last year. On a motion made by Mark Schaefer with a second by Chris Simon, it was approved for the Governance Committee to act as the Gift Acceptance Committee.

MEDICAL EDUCATION FUND:**Scholarship Committee Report**

The fund is being administered well. Scholarship repayments are being received when appropriate. Three current JCH employees have received benefits from Scholarship program and a total of seven recipients are receiving forgiveness at this time due to working in the tri county area.

CNA Program Funding

For the third year, the hospital will be hosting CNA classes taught by LCCC for JCHS students, beginning in January 2024. Medical Education Committee has participated in these funding the tuition for the class the past two years. Currently eight students are enrolled in the program. On a motion made by Randy Newberry with a second by Chris Simon; all were in favor to approve funding for CNA students through Lewis & Clark Community College with a total up to \$10,000. Mark Schaefer discussed future opportunities for student educational support.

Golf Tournament Committee Report

No Report.

JCH HOPE CHEST RESALE SHOP:**Renovation Grant Update**

Kevin Goss presented on Resale Shop renovations. Work continues to be completed at Resale Shop with target date for completion by the second week of December. Kevin Goss in communication with company for signage.

Shop Operations Report

Charity Roth discussed Resale Shop Operations. Currently in need of volunteers. Resale Shop has been supplying gift certificates to patients of the Medication Assisted Recovery clinic as a community benefit.

AMBULANCE ASSOCIATION FUND:**Program Report**

Ambulance funds will roll over to the next year. Resource vehicle grant was awarded to JCH by SAMSHA.

NOMINATING COMMITTEE:

No Report

NEW BUSINESS

No new business.

ADJOURNMENT:

On a motion made by Chris Simon and a second by Pat Schell, all were in favor; the meeting was adjourned at 1:01 pm.

Next Foundation meeting date: Thursday, January 18, 2023, at 12:00pm in the Community Room at the JCH East Annex.

Respectfully Submitted,
Ashley Wilson