

JERSEY COMMUNITY HOSPITAL DISTRICT
FOUNDATION BOARD
MINUTES OF MEETING March 16, 2023

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, March 16, 2023 with the following in attendance: Susan Hamilton (via WebEx), Brian Hamm, JD Dwyer, Randy Newberry, Pat Schell, Jessica Dean, Ashley Wilson, VP of Finance Michelle Hopper, VP of Operations Kevin Goss, CEO Beth King, and Foundation Director Charity Roth.

Pat Schell called the meeting to order at 12:07 p.m.

REVIEW OF MINUTES:

The minutes from the last meeting on January 19, 2023, were reviewed. No questions were raised. On a motion made by Randy Newberry and a second by Jessica Dean, all were in favor, the minutes were approved.

NEW BOARD MEMBER INTRODUCTION:

Introduced Brian Hamm as new Foundation Board member.

HOSPITAL UPDATE:

- Beth King presented update on the hospital. Employee Forums were held at the hospital and clinics last week.
- JCH has been named in Top 100 Rural Hospitals.
- Discussed upgrade to Cerner for our EMR service.
- Presented on Building Upgrade and site work approval for parking lot / walking path.

FINANCIAL REPORT:

- Charity Roth reviewed the cash balances and restricted funds through February 2023. Current total assets are \$573,029.
- Charity Roth reported Restricted for Scholarship fund is \$89,866. Donor Restricted Funds are \$236, 995. Funds restricted for the Ambulance Association is \$25,402. Total available to donate is \$336,034.
- Charity Roth reminded Foundation will be responsible for rest of Donor Wall at a cost of \$27,500 and Resale Shop project sign upgrades. FY23 budget included \$16,000 for the project.
- Annual Appeal funds donated in 2019 were designated for room upgrades. Has been used for comfort care room and updates to flooring on med/surg. On a motion made by Jessica Dean, with a second by John David Dwyer it was approved to release the designated funds for these improvements.
- Michelle Hopper presented the Balance Sheet Comparison. Total assets currently \$670,009.

PROGRAM REPORTS:

GENERAL FOUNDATION:

Capital Campaign

Core Committee Update

- Core committee met on March 10, 2023; minutes provided to board. Follow up thank you gifts being distributed to Feasibility Study Interview participants.
- Reviewed updated Capital Campaign Discussion Guide.

Steering Committee Job Description

- Handout given regarding duties when participating on Steering Committee. Board members that are interested in participating on Steering Committee can follow up with Beth or Charity regarding interest. Plan to have Steering Committee in place within next few weeks.

Officer Positions/ Nominations in May

- Pat Schell and Charity Roth presented on officer positions. Discussed possibility of interim Vice President at this time to hold position until June 30th. Nominations for positions will be discussed at next meeting.
- Handouts given regarding minutes from Strategic Planning Meeting and Governance Meeting.

Conflict of Interest Statements

Conflict of Interest statements given out for review/ signature. Committee members asked to return by next meeting.

Donor Wall Update

- Kevin Goss and Charity Roth presented on Donor Wall Update. Representatives from design company have been on site for measurements. Charity Roth is finalizing information for Donor Wall.

NOMINATING COMMITTEE:

- Discussion held regarding potential Foundation Board members. On a motion made by Jessica Dean and second by Pat Schell, it was approved to add Chris Simon to the Foundation Board and present to Governing Board this month.

AMBULANCE ASSOCIATION:

- Ambulance Association meetings were held on February 27 and March 13, 2023. Ambulance Association was able to distribute \$25,000 to JCH for new ambulance purchase. Annual Fish Fry's have begun with first one held on March 3rd, proceeds amounted to \$1,800. Next Fish Fry's planned for March 17th and April 7th.

MEDICAL EDUCATION FUND:

Scholarship Committee Report

- Students were sent status requests and repayment letters. Charity Roth and Jessica Dean currently revising document for tracking purposes. Applications for medical education scholarship is due May 1st, 2023.

Golf Tournament Committee Report

- Golf Committee met on March 14, 2023, with Golf Tournament date set for Friday, May 5, 2023 at Lockhaven Golf Club. Sub Committees are in place to assist with Golf Tournament.

JCH HOPE CHEST RESALE SHOP:

Charity Roth presented possibility of Foundation Board to visit Resale Shop. Plans to communicate with board members regarding this.

Grant Update

- Kevin Goss presented on Resale Shop renovations. Grant Agreement has been signed. Renovation proposal presented to Building & Grounds Committee. Total project estimated at cost of \$38,240 with grant expected to pay \$17,500. On a motion made by Randy Newberry with a second by Jessica Dean, it was approved for Foundation Board to pay the variance.

FALL FLING / DUCK RACE:

- Charity Roth gave update on meeting with Raging Rivers for Duck Race.

NEW BUSINESS

- Handouts given for fundraising opportunities.
- Brian Hamm offered assistance from University of Illinois Fundraising Department for presentation to Foundation Board members.

ADJOURNMENT:

On a motion made by Jessica Dean and a second by Pat Schell, all were in favor; the meeting was adjourned at 1:24 pm.

Next Foundation meeting date: Thursday, May 18, 2023, at 12:00pm in the Community Room at the JCH East Annex.

Respectfully Submitted,
Ashley Wilson