

**JERSEY COMMUNITY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MINUTES OF MEETING – December 11, 2025**

The monthly meeting of the Board of Directors of Jersey Community Hospital was held on Thursday, December 11, 2025, with the following members in attendance: Therese Macias, Mary Kirbach, Randy Newberry, Ben Poletti, Bill Strang (virtual), Joe Soer, Dr. Ed Goetten, Jenny Coad-Wendle, CNO Julie Smith, CFO Michelle Hopper, CIO Shane Winters, COO Kevin Goss, CEO Kevin Zachary, and Ashley Wilson.

Mary Kirbach called the meeting to order at 6:57 p.m.

Education/Spotlight: The Board participated in the ICAHN Board Education Series titled Smart Governance. The session provided an overview of best practices in board leadership, strategic oversight, and effective decision-making. The full presentation was shared and reviewed during the meeting.

CONSENT AGENDA:

On a motion made by Therese Macias with a second by Ben Poletti; all were in favor of approving consent agenda items, including credentialing for Dr. Phillip Barns and Heidi Wood, CRNA and approval of the Dashboard.

GOVERNANCE REPORTS:

A motion was made by Joe Soer with a second by Randy Newberry all were in favor of approving the Building & Grounds Committee minutes of December 3, 2025; Foundation Board minutes of November 20, 2025; Finance Committee minutes of December 4, 2025; the Executive Committee minutes of December 4, 2025; and the CEO Report.

OLD BUSINESS:

Capital Campaign Update

Randy Newberry provided an update on the progress of the Capital Campaign. He also reviewed the status of the Employee Giving Campaign and noted that both Foundation and Capital Campaign promotional videos are currently being shared on social media platforms.

Building Project Update

Kevin Goss provided an update on the infrastructure project, including a review of the fuel supply and confirmation of the successful completion of the backup generator. The project remains on track for completion in March/ April.

Steve LeBlanc has announced his retirement. A new Director of Engineering and Environmental Services, Thomas Kulp, has been hired and will begin on January 12th. Steve will remain on a part-time basis to assist with training and transition.

NEW BUSINESS:

2026 Board Meeting Calendar

Kevin Zachary presented the 2026 Board Meeting Calendar. On a motion made by Ben Poletti with a second by Therese Macias; all were in favor of approving the 2026 Board Meeting Calendar.

Disposal of Assets

Kevin Goss presented information regarding the disposal of the 2015 Chevrolet and 2011 Ford. On a motion made by Ben Poletti with a second by Joe Soer; all were in favor of approving the disposal of these vehicles.

Review and Disposition of Closed Minutes

Mary Kirbach presented on the Closed minutes for review and disposition. On a motion made by Therese Macias with a second by Randy Newberry; all were in favor of approving to destroy closed meeting recordings that are more than 18 months old, or prior to May 11, 2024.

Closed Session:

At 8:16 p.m. a motion was made by Ben Poletti with a second by Joe Soer; all were in favor of going into closed session for the discussion of employment, compensation, discipline, performance or dismissal of specific employees of the public body.

At 9:00 p.m. a motion was made by Randy Newberry with a second by Ben Poletti; all were in favor of coming out of closed session and going back into regular session. No action items.

Adjournment

At 9:06pm, a motion was made by Dr. Goetten with a second by Jenny Coad-Wendle; all were in favor; the December 2025 meeting was adjourned.

Respectfully submitted,
Ashley Wilson
Board Liaison