

JERSEY COMMUNITY HOSPITAL DISTRICT
FOUNDATION BOARD
MINUTES OF MEETING JANUARY 18, 2024

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, January 18, 2024, with the following in attendance: Chris Simon, Mark Schaefer, Jerrod Capps, Jessica Dean, Brian Hamm, John David Dwyer, Susan Hamilton, Pat Schell, Randy Newberry, Ashley Wilson, VP of Operations Kevin Goss, CEO Beth King, and Foundation Director Charity Roth.

Jessica Dean called the meeting to order at 12:05 p.m.

REVIEW OF MINUTES:

The minutes from the previous meeting on November 16, 2023, were reviewed. On a motion made Randy Newberry and a second Pat Schell, all were in favor; the minutes were approved.

HOSPITAL UPDATE:

- Beth King presented hospital update.
 - Discussed increase in patients at clinics and staffing protocols in place at the Walk in Clinic.
 - Update given on implementation of new EMR System with rollout date planned for April 22, 2024. Discussed marketing plans with implementation.
 - Currently in planning phase for marketing of:
 - Emergency Department
 - Collaboration with St. Louis Children's Hospitals
 - Upcoming anniversaries with tagline: Decades of Dedication, Celebrating 70 Years of Care.
 - 70th Anniversary of JCH
 - 70th Anniversary of JCH Auxiliary
 - 25th Anniversary of JCH Wellness Center
 - 15th Anniversary of JCH Resale Shop

FINANCIAL REPORT:

Financial Statements December 31, 2023

Charity Roth reviewed the cash balances and restricted funds as of December 31, 2023. Total current assets are \$1,939,161 including Capital Campaign funds. Total assets available to donate are \$426,605.

Discussion held regarding the possibility of establishing a Foundation Finance Committee. Brian Hamm will follow up with Charity Roth and Beth King for further discussion.

FY2 Capital Funding Request

Beth King presented FY24 Capital Funding Request for Pain Management Table. On a motion made by Jarrod Capps with a second by Chris Simon, all were in favor of approving the purchase of Pain Management Table.

Endowment

Beth King presented on Endowment funds. Suggested to have a policy in place with guidelines for general endowments. Beth King will draft a resolution for creation of the endowment for the Executive Committee to review and comment.

PROGRAM REPORTS:

GENERAL FOUNDATION:

Annual Appeal Preliminary Results

Charity Roth presented preliminary results from Annual Appeal. Thus far JCH Foundation has received a total of \$10,365 from 80 donors, which is significantly lower than the previous year. Discussion held regarding tracking and trending. Suggestion made to advertise Annual Appeal on social media.

Employee Giving Campaign Results

Charity Roth presented the results of Employee Giving Campaign. A total of 119 employees gave \$28,331. Year End Giving letters will be sent out early next week.

Strategic Planning/ By Law Review

Beth King presented on Strategic Planning/ By Law Review. By laws were reviewed by the attorney with suggestions given. Once updated, will be reviewed by the Executive Committee and presented at the next Foundation Board meeting. Lance Keilers, Connected Healthcare Solutions, will be assisting with Strategic Planning. Finalizing timeline to coincide JCH Foundation with JCH Hospital Strategic Planning.

CAPITAL CAMPAIGN:

Campaign Update

Randy Newberry gave an update on Capital Campaign. The Steering Committee met the previous week with work being done to set goals for 2024. Planning for the first event to be held within the next month. Offered opportunity to Foundation Board members to assist with future events.

Progress Report

Charity Roth reviewed Capital Campaign Progress Report.

Banking/ Investments/ Policy Revision

A Corporate Resolution is needed for T Rowe Price Estate in which JCH was named beneficiary. On a motion made by Mark Schaefer with a second by Randy Newberry, all were in favor of approving the Corporate Resolution.

Charity Roth presented the Policy Revisions for the Establishment of Capital Campaign Bank Account and protocol for disbursement of funds from the Capital Campaign account. On a motion made by Pat Schell with a second by John David Dwyer, all were in favor of approving and accepting the policy revisions.

Charity Roth reviewed Bank Resolution with local banks.

- On a motion made by John David Dwyer with a second by Randy Newberry, all were in favor of approving banking resolution with CNB Bank & Trust.
- On a motion made by Pat Schell with a second by Jerrod Capps, all were in favor of approving banking resolution with Royal Banks of Jerseyville.
- On a motion made by Randy Newberry with a second by Pat Schell, all were in favor of approving banking resolution with Bank of Calhoun County. Chirs Simon abstained from the vote.
- On a motion made by Jerrod Capps with a second by John David Dwyer, all were in favor of approving banking resolution with Jerseyville Banking Center.
- On a motion made by Randy Newberry with a second by Pat Schell, all were in favor of approving banking resolution with Jersey State Bank. Mark Schaeffer abstained from the vote.

MEDICAL EDUCATION FUND:

Scholarship Committee Report

Jessica Dean presented the Scholarship Committee Report. Currently supporting LCCC CNA program and nine other student funding.

Golf Tournament Committee Report

Planning committee meetings have begun. Golf Tournament scheduled for May 10th at Lockhaven Golf Club.

JCH HOPE CHEST RESALE SHOP:

Renovation Grant Update

Kevin Goss presented on Resale Shop renovations. Windows have been installed; electrical work is complete. Paint, signage, flooring, awning installation, dressing room wall installation being completed. Project cost currently is \$47,490 with 50% grant funding. Will bring final cost to Foundation Board after completion.

15 Year Anniversary/ Shop Operations Report

Charity Roth discussed Resale Shop Operations. Celebrating 15th year Anniversary with additional sales throughout the year and volunteer appreciation to celebrate. Calendar year totals were great with gross sales over \$197,000. Quarterly lunch and learns continuing to be held.

AMBULANCE ASSOCIATION FUND:

Program Report

Susan Hamilton reviewed the Ambulance Association report. Fish Fry Fundraiser's will begin in March 2024. Possibility of Bicycle safety, Car seat safety, etc. events being discussed.

NOMINATING COMMITTEE:

No Report

NEW BUSINESS

No new business.

ADJOURNMENT:

On a motion made by Chris Simon with a second by Pat Schell, all were in favor; the meeting was adjourned at 1:13 pm.

Next Foundation meeting date: Thursday, March 21, 2024, at 12:00pm, location TBD.

Respectfully Submitted,
Ashley Wilson